



95 SE 1st Street • Linton, IN 47441 • P: 812-847-7802 • F: 812-847-4695
www.lintonpl.lib.in.us

Job Opening

Library Clerk

Description

Linton Public Library is currently looking for friendly, reliable, and hard-working individual to join our team. This part-time position requires a flexible schedule that includes a minimum of 2 Saturdays a month. Up to 20 hours per week; starting wage of \$11/hour.

Responsibilities

- Work the circulation desk checking in and out library books and other materials
- Shelve library materials and keep library shelves in order
- Assist children and adults in using library services and facilities
- Assist other librarians and Director as needed

Qualifications

- High school diploma or equivalent required.
- Must be detail oriented and have good computer skills
- Must be available to work at least 2 Saturdays a month and some evenings until 6:00
- Excellent customer service skills

**To apply, please submit a resume and 3 references by email to jwhite@lintonpl.lib.in.us or submit in person at the library.
Applications are also available at the library.**

Resumes will be collected until September 18, or until position is filled.